**LINHART FAMILY YOUTH SCHOLARSHIP GUIDELINES**

*Please read all stipulations of the scholarship before signing the application.*

**SCHOLARSHIP**

Scholarships will be awarded annually to students who attend or attended schools in Boyd, Holt, or western Knox counties or currently residing in the area. High schools included are: Boyd County, Stuart, West Holt, O’Neill, O’Neill St. Mary’s, Chambers, Ewing, Niobrara and Verdigre.

**SELECTION COMMITTEE**

The Selection Committee consists of local and regional civic, business, and educational leaders from the geographic area in which the scholarship applies.

**APPLICATION**

The committee shall notify schools, city officials and media outlets of this scholarship and establish a deadline for application in a timely manner. **THE COMMITTEE PREFERS THAT ALL APPLICATIONS BE SUBMITTED, IN PDF FORM, VIA EMAIL TO** [**LINHARTFAMILYSCHOLARSHIP@GMAIL.COM,**](mailto:LINHARTFAMILYSCHOLARSHIP@GMAIL.COM)but applicants can also submit documents via mail to: Linhart Family Youth Scholarship, Attn: Tracy Dennis, 49166 US Hwy 20, O’Neill, Nebraska 68763.

**STUDENT ELIGIBILITY & REQUIREMENTS**

The applicant must be a graduating senior of an eligible high school or be residing in the specified Holt-Boyd-Knox County area and have graduated with a high school degree.

Candidates must exhibit a history of high character, good citizenship, and moral conduct. An emphasis is placed on the integrity of the applicant.

The applicant must attend an accredited college, community college, or vocational school. Graduate students are welcome to apply as well.

The applicant must submit an application by the scholarship application deadline (June 3, 2019) via email to [linhartfamilyscholarship@gmail.com](mailto:linhartfamilyscholarship@gmail.com) or mail to: Linhart Family Youth Scholarship, Attn: Tracy Dennis, 49166 US Hwy 20, O’Neill, Nebraska 68763. Students will be notified by July 15 whether or not they were awarded a scholarship.

Along with the standard application form, applicants will be required to provide a letter of recommendation (form provided) by two unrelated parties, one of which must be from an employer, teacher, or high school administrator, and if such applicant is out of high school, then any combination of employers or college faculty.

Letters of recommendation authors are encouraged to give specific examples of good moral conduct, work ethic and attitude when helping others.

Applicant shall prepare an essay which describes briefly their proposed major field of study, the reason for selecting this major, and how their education will help achieve personal goals.

Applicant shall include a copy of their Financial Aid / Scholarship Award letter from their college. This letter can be obtained through the Financial Aid office at the college or is often viewable online on the student portal. The letter shows any financial aid accepted (if applicable) and any scholarships received.

Selection committee reserves the right to interview eligible applicants.

When submitting an application packet, all application packets shall include:

* the application form,
* resume,
* applicant’s essay,
* a copy of their Financial Aid letter, and
* two letters of recommendation (form provided).

Incomplete application packets will not be considered.

**ALTERNATE SELECTION**

If the recipients of these scholarships do not accept the scholarship or fail to attend an accredited college, community college, or vocational school, the scholarships may be awarded to an alternate. The alternate must meet all of the requirements of the scholarship to be eligible.

**PAYMENT**

At the beginning of the first term a check for one-half (1/2) of the scholarship will be issued to the educational institution which the student is attending. After completion of the first term, with proof of a 2.5 grade point average and enrollment for the second term, a check will be issued to the educational institution the student is attending for the remainder of the scholarship.

The scholarship committee reserves the right and the discretion to award any amount or amounts it so determines. Any scholarship award shall not cause the recipient’s total scholarship awards, including scholarships from other sources, to exceed the recipient’s estimated cost of attending college, which includes but is not limited to costs of tuition, books, room and board.

**LOSS OF SCHOLARSHIP**

The student may lose the scholarship and not receive payment for the second term if he/she fails to complete the first term, or for not attaining a 2.5 grade point average for the first term. The student may also lose the scholarship if he/she is convicted for the illegal possession, use, or sale of any controlled substance as defined by Nebraska State Statutes. If any of these situations occur, the remainder of the scholarship monies will be distributed to the alternate. In the event that neither recipient nor alternate remains in school or are failing at the end of the first term, the monies will become part of the principal of the scholarship fund. If a scholarship goes unused, for any reason, it may be deemed forfeited, at the committee’s discretion and such applicant will be required to reapply.