

Youth Philanthropy Contest Contact Information Sheet

Please complete all 6 pages completely including media releases.



Project Name: _____
Name of Individual or Group: _____
Main Contact Person: _____
Mailing Address: _____
City: _____ **State:** _____ **Zip:** _____
Home Phone: _____ **Cell Phone:** _____
E-Mail: _____

How do you prefer to be contacted? E-mail Text Phone call

How did you hear about the Youth Contest?

- School Club/Organization Social Media Radio/Newspaper Friend/Relative
 I have participated in the Youth Contest before Other: _____

Age Group: K – 4th 5th – 6th 7th – 8th 9th – 12th Young Adult (thru age 25)

-- If a group has mixed ages, the age group will be determined by the age of the oldest youth participating.--

How many people are in your group? _____

Please list the names/ages of each group member below.

A signed media release form is required for each person. (see page 6 of this packet for the media release form)

Name	Age	Name	Age
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

*You may attach a sheet for additional members if you do not have enough space here.

Please include a one sentence summary of your project. This summary will be used to promote and help fund your project.

What do I do with my contest application and display once they are done?

Projects can be dropped off at the Norfolk Public Library, 308 West Prospect Avenue, during the following times:

Friday, February 1st, 3:00-4:45 pm

Saturday, February 2nd, 9:30-11:30 am

When you drop off your projects, a committee member will check through all your paperwork and then escort you to a table where you can set up your project display for judging. The Selection Committee will review projects that same day, during which time they will select the contest winners.

Project Description

For more information, see Youth Philanthropy Contest Guidelines

Here is your chance to tell us what you want to do to make your community a better place. Please respond to each of the following questions. Please feel free to use additional paper.

1) What is your project?

2) Does your project meet ALL of the following qualifications? (Please check each box indicating your project meets these criteria)

- Has a positive impact on the community
- Can be completed before October 1st
- Project results directly benefit Northeast NE
- Is charitable in nature (*which means it must focus on serving the public interest or common good*)
- Directly involves youth in the work and project completion
- If the project benefits a community organization, that organization has been contacted and given permission (*if applicable*).

3) WHO will this project serve and how will they benefit from it?

4) WHAT impact will this have on your community?

5) **HOW** are you going to do it? Please explain the goals of your project and how you will meet them.

6) **WHO** is going to help you make it happen?

7) **WHY** do you think your project should receive funding?

8) **What type of display** have you included with your application to help better explain your idea?

If you have a video to submit, what is the link? _____

**Please see contest guidelines for more detailed information about video submission.*

If your project benefits a community organization or group, you must have permission from that group to complete your project **BEFORE** you turn in this application. If this applies to you, who did you speak to?

Organization Name: _____

Organization Contact Person: _____

Date: _____

Project Expenses

How are you going to spend your project money? Determining the actual expenses ahead of time will make your project flow much more smoothly. **Please detail all expenses related to your project.**

Item Description	Qty.		Cost/Each		Total Cost (qty. x cost)
		X	\$	=	\$
		X	\$	=	\$
		X	\$	=	\$
		X	\$	=	\$
		X	\$	=	\$
		X	\$	=	\$
		X	\$	=	\$
		X	\$	=	\$
		X	\$	=	\$
Total Amount Needed for this Project					* \$

**** Project funding will equal your budget and will not exceed \$1000.***

If your project exceeds your budget, how will you cover those costs?

In-Kind/Donations

(What other support do you expect for your project?)

Item Description	Donation Value	Item Description	Donation Value
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Project Application Checklist

Youth Philanthropy Contest

Before you turn in your project, please be sure to review all of the following:

- Reviewed the 2019 Contest Guidelines
- Completed ALL sections on the Contact Information Sheet (*page 1*)
- Completed ALL questions on the Project Description Sheet (*pages 2-3*)
- Completed a DETAILED Project Expense Sheet (*page 4*)
- Reviewed the 2019 Event Details (*page 6*)
- Marked the required participation dates on your calendar:
 - Youth Project Showcase (*February 3rd 2:30pm – 4:00pm*)
 - Project Kick-Off Pizza Party – Funded Projects Only (*February 19th 6pm – 7pm*)
- Determined who will represent your project at these events
- Reviewed the sample project scoring rubric (*page 7*)
- Completed the Fundraiser Supplemental Application if your project is a fundraiser (*page 8*)
- Completed Consent/Media Release forms for EVERY participant (*see page 9*)
- Completed all pieces of my display and/or video (*to be turned in with my application*)
- Liked us on Facebook (Philanthropy Council of Northeast Nebraska)
- Followed us on Twitter (@YPcontest)

Contact Information

Youth Philanthropy Contest

PO Box 714

Norfolk, NE 68702-0714

Kristi Carmichael, Contest Chair, 402-371-5734

Tracy Jacobsen, Project Coordinator, 402-841-1726

Callan Collins, Fund Coordinator, 402-379-9516

E-mail: youthcontest@philanthropycouncilne.org

Website: www.philanthropycouncilne.org

Youth Contest Event Details

Project Drop-off

Projects can be dropped off at the Norfolk Public Library, 308 West Prospect Avenue, during the following times:

Friday, February 1st, 3:00-4:45 pm

Saturday, February 2nd, 9:30-11:30 am

Youth Project Showcase

Contest winners will be announced and **participation is required** at our Youth Project Showcase event. Each project must have at least one representative present. Participants will display their project and talk to potential funders during the Youth Project Showcase. Family members are invited to join us. Projects that are NOT funded through the contest may receive additional funding from guests at this event. Come ready to talk to people and sell your project idea.

The Youth Project Showcase is a free event.

Youth Project Showcase

Youth Philanthropy Contest Winners
Announced!!

**Sunday, February 3rd
2:30pm – 4:00pm**

Norfolk Public Library
308 West Prospect Avenue, Norfolk

Business Casual Dress



Project Kick-Off Pizza Party

If your project gets funded through the contest or a private donor, we will see you again for our Youth Contest Project Kick-Off. Each project must have at least one representative present. Each classroom or large group project should select 2-3 representations to attend. This is where you will meet your mentors, review project expectations and begin the first steps to completing your youth philanthropy project. Please RSVP in the box to the right.

Youth Project Celebration

We will wrap up the year with a final *Youth Project Celebration* in October. All funded projects will be expected to report on their success and the impact their project had. Details on the Celebration event will be announced at the Kick-Off event.

Project Kick-Off Pizza Party



Tues, February 19th

6pm – 7pm

Norfolk Public Library
308 West Prospect Ave, Norfolk
Casual Dress

Project Name: _____

Participants attending the Project
Kick-Off Pizza Party: _____

Food Allergies: _____

Circle your favorite pizza toppings: cheese
pepperoni sausage vegetables beef ham

Youth Philanthropy Project Scoring Rubric

Project Name: _____

Evaluator: _____

Project Qualifications (Must have all Yes's to be scored)	No	No
Has a positive impact on the community		
Can be completed by October 1 st of this year		
Project results directly benefit Northeast NE		
Is charitable in nature		
Directly involves youth in the project work		
If the project benefits a community organization, that organization has been contacted and given permission (if applicable).		

Judging Criteria	1 – 3	4 – 7	8 – 10	Score
Project designed to benefit community	Change is mainly superficial, limited community benefit, or is not unique	Change is mainly superficial, but unique benefits realized in community	Change is significant; new and unique benefits are realized in the community in a substantial way	
Participants understand their impact	Does not state or imply that impact will be made	Implies, but does not clearly state the impact that will be made by the project	Clearly and passionately states the impact the project will have on their community	
Easy-to-understand project and attainable goals	Unrealistic, confusing and goals are not understandable	Somewhat realistic, goals are stated, but not clear	Realistic, clearly defined, and goals are understandable	
Philanthropy displayed through the project	Does not demonstrate key components of philanthropy	Will demonstrate the true meaning of philanthropy with proper guidance	Clearly demonstrates philanthropy through project presentation and application	
Budget itemized and within project guidelines	Not itemized and/or not within project guidelines	Not itemized; fits in guidelines but lacks details	Itemized; fits within project guidelines; and is well researched	
Visual Presentation and Application	Messy and unattractive project display and application	Neat project display and application; appealing to the eye	Attractive project display and application; enhances the application	
Total				/60

